# COMPLETING U.S. CUSTOMS DOCUMENTS

# FORM 3299

# PART I

You (the shipper) must complete the following sections of Part I of Form 3299 in order for *Hollander International* to clear your shipment through U.S. Customs.

- 1. Importer's (your) name as it appears on your passport.
- 2. Date of birth.
- 3. Date of arrival (the date you arrived in the United States).
- 4. U.S. address.
- 5. Port of Arrival (the port at which you arrived in the United States).
- 6. Name of the arriving vessel/airline and voyage/flight number.
- 7. Name(s) of accompanying household member(s).
- 8. Leave Blank.

You are not required to complete section 9, Part I of the form.

# PART II

The following section of Part II must be completed.

- 9. Residency. This section is used to indicate your previous and present residency status
- 10. Statement(s) of eligibility for free entry of articles. You must declare the items for which you seek duty-free entry.

## PART III

If you are not a US Government employee or a member of the US Armed Forces moving under a Government Bill of Lading (GBL), you are not required to complete Part III.

## PART IV

In Part IV, you must mark all the applicable boxes and declare any of the following items contained in your shipment:

- 1. Articles for the account of other persons (ie., gifts).
- 2. Articles for sale or commercial use.
- 3. Firearms and/or ammunition.
- 4. Alcoholic beverages of all types or tobacco products.
- 5. Fruits, plants, seeds, meats, or birds.
- 6. Fish, wildlife, or animal products.
- 7. Foreign household effects acquired abroad and used less than one year.
- 8. Foreign household effects acquired abroad and used more than one year
- 9. Personal affects acquired abroad.
- 10. Foreign-made articles acquired in the United States and taken abroad on this trip or acquired abroad on another trip that was previously declared to U.S. Customs.
- 11. Articles taken abroad which were altered or repaired overseas.

Part IV, Section D, requires that you list any of the items declared in Part IV, Items 1-11, and then provide customs with a description and a value of this merchandise.

## PART V

You are not required to complete Part V.

## PART VI

You must sign the Form 3299 in Part VI, Section 2 and date the form in Part VI, Section 3.

#### DEPARTMENT OF HOMELAND SECURITY U.S. Customs and Border Protection

#### DECLARATION FOR FREE ENTRY OF UNACCOMPANIED ARTICLES

19 CFR 148.6, 148.52, 148.53, 148.77

PAPERWORK REDUCTION ACT NOTICE: This request is in accordance with the Paperwork Reduction Act. We ask for the information in order to carry out the laws and regulations administered by CBP. These regulations and forms apply to importers to ensure that they are complying with the law and to allow us to figure, collect, or refund the right amount of duty and tax. It is mandatory. The estimated average burden associated with this collection of information is 10 minutes per respondent depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions
for reducing this burden should be directed to U.S. Customs and Border Protection, Information Services Branch, Washington, DC 20229, and to the
Office of Management and Budget. Paperwork Reduction Reducation Project (1651-0014), Washington, DC 20503.

	(1651-0014), Washington, DC 20503.
PART I TO BE COMPLETED BY ALL PERSONS SEEKING FREE ENTRY Of assistance. REMEMBERAll of your statements are subject to verification	<b>FARTICLES</b> (Please consult with the CBP official for additional information or . False declarations or failure to declare articles could result in penalties.)
1. IMPORTER'S NAME (Last, first and middle)	2. IMPORTER'S DATE OF BIRTH 3. IMPORTER'S DATE OF ARRIVAL
4. IMPORTER'S U.S. ADDRESS	5. IMPORTER'S PORT OF ARRIVAL
	6. NAME OF ARRIVING VESSEL CARRIER AND FLIGHT/TRAIN
7. NAME(S) OF ACCOMPANYING HOUSEHOLD MEMBERS (wife, husband, n	ninor children, etc.)
8. THE ARTICLES FOR WHICH FREE ENTRY IS CLAIMED BELONG TO ME AND/OR MY FAMILY AND WERE IMPORTED	ESSEL/CARRIER C. FROM (Country) D. B/L OR AWB OR I.T. NO.
E. NUMBER AND KINDS OF CONTAINERS F. MARKS AND	
PART II TO BE COMPLETED BY ALL PERSONS EXCEPT U.S. PERSONNE	
9. RESIDENCY ("X" appropriate box) I declare that my place of residence abroad is was	A. NAME OF COUNTRY B. LENGTH OF TIME Yr. Mo.
C. RESIDENCY STATUS UPON MY/OUR ARRIVAL ("X" One)	
(1) Returning resident of the U.S. (2) Nonresident: 10. STATEMENT(S) OF ELIGIBILITY FOR FREE ENTRY OF ARTICLES	a. Emigrating to the U.S.
I the undersigned further declare that ("X" all applicable items and submit page	5 ,
A. Applicable to RESIDENT and NONRESIDENT	C. Applicable to NONRESIDENT ONLY
(1) All household effects acquired abroad for which free entry is sought were used abroad for at least one year by me or my family in a household of which I or my family was a resident member during such period of use, and are not intended for any other person or for sale. (9804.00.05, HTSUSA)	(1) All household effects acquired abroad for which free entry is sought were used abroad for at least one year by me or my family in a household of which I or my family was a resident member during such period of use, and are not intended for any other person or for sale. (9804.00.05, HTSUSA)
(2) All instruments, implements, or tools of trade, occupation or employment, and all professional books for which free entry is sought were taken abroad by me or for my account or I am an emigrant who owned and used them abroad. (9804.00.10,9804.00.15, HTSUSA)	(2) Any vehicles, trailers, bicycles or other means of conveyance being imported are for the transport of me and my family and such incidental carriage of articles as are appropriate to my personal use of the conveyance. (9804.00.35, HTSUSA)
B. Applicable to RESIDENT ONLY	
All personal effects for which free entry is sought were taken abroad by me or for my account. (9804.00.45, HTSUSA)	
PART III TO BE COMPLETED BY U.S. PERSONNEL AND EVACUEES ON	Y
I, the undersigned, the owner, importer, or agent of the importer of the personal were in direct personal possession of the importer, or of a member of the import into the United States because of the termination of assignment to extended dut station outside the United States and the CBP Territory of the United States, or United States; and that they are not imported for sale or for the account of any o Free entry for these effects is claimed under Subheading No. 9805.00.50, Harm	er's family residing with the importer, while abroad, and that they were imported y (as defined in section 148.74(d) of the Customs Regulations) at a post or because of Government orders or instructions evacuating the importer to the ther person and that they do not include any alcoholic beverages or cigars.
1. DATE OF IMPORTER'S LAST DEPARTURE FROM THE U.S.	2. A COPY OF THE IMPORTER'S TRAVEL ORDERS IS ATTACHED AND THE ORDERS WERE ISSUED ON:
PART IV TO BE COMPLETED BY ALL PERSONS SEEKING FREE ENTRY	
requirements and must be specifically declared herein. Please check all ap	
	For Residents and Non-Residents ONLY
(1) Articles for the account (2) Articles for sale or (1) of other person. (2) of other person. (2) of other person.	<ul> <li>7) Foreign household effects acquired abroad and used less than one year.</li> <li>(8) Foreign household effects acquired abroad and used more than one year.</li> </ul>
ammunition. types of tobacco products.	For Resident ONLY
(5) Fruits, plants, seeds,   (6) Fish, wildlife, animal	<ul><li>9) Personal effects acquired abroad.</li><li>0) Foreign made articles acquired in the United States and taken abroad on this</li></ul>
	trip or acquired abroad on another trip that was previously declared to CBP.
(1	1) Articles taken abroad for which alterations or repairs were performed abroad.

D. LIST OF ARTICLES									
(1) ITEM NUMBER CHECKED IN PART IV, A., B., C.	(2) DESCR	RIPTION OF MERCHANDISE	(3)	VALUE OF COST OF REPAIRS	(4)	) FOREIGN M TRIP: State v was acquired declared to C	where in the U. I or when and t	.S. the foreigr	n merchandise
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PART V CARRIER'S CER The undersigned carrier, to v	whom of upon who	ose order the articles described in P	PART	I, 8., must be r	elea	ased, hereby ce	ertifies that the	person name	ed in Part I,
-		within the purview of section 484(h),			<del>ئ</del> ە.	interato cu			
In accordance with provision           1. NAME OF CARRIER	S Of SECTION 404(1)	h), Tarriff Act of 1930, authority is he	T	SIGNATURE OI				Date	
PART VI CERTIFICATION TO BE COMPLETED BY ALL PERSONS SEEKING FREE ENTRY									
I, the undersigned, certify that this declaration is correct and complete.									
1. "X" One	* (From facts obta	in ad from the importer)	— — Р	3. Importer					
A. Authorized Agent* (From facts obtained from the importer)       B. Importer         2. SIGNATURE       3. DATE									
*An Authorized Agent is defined as a person who has actual knowledge of the facts and who is specifically empowered under a power of attorney to execute this declaration (see 19 CFR 141.19, 141.32, 141.33).					execute this				
PART VII CBP USE ONLY (Inspected and Released)       1. SIGNATURE OF CBP OFFICIAL       2. DATE									

#### CUSTOMS POWER OF ATTORNEY

	for Inc	lividuals	
Department of the Treasury U.S. Customs Service 19 CFR 141.32			Check appropriate box: <b>Individual</b> Partnership
			Corporation Sole Proprietorship
Individual's Social Security Number (if available)	✓		
KNOW ALL MEN BY THESE PRESENTS: That,	✓		
an <b>individual</b> residing at $\checkmark$		e of importer/owner of good	ls)
(Print City, State and Country , hereby constitutes and appoints each of the following		nporter/owner of goods )	
(Print Name of U.S. Customhouse Broker for whom this Power of and/or its subsidiaries, licensed customhouse brokers, wh powers to grant power of attorney on behalf of the pri through any of its licensed officers or any employees v Commission of Customs;	ho may exercise incipal to license	the within power throu ed brokers in other cus	toms districts. Each agent designated may act
as a true and lawful agent and attorney of the grantor na and in the name, place, and stead of said grantor from ALL Customs Districts and in no other name, to make, declare, or swear to any entry, withdrawal, declaration, ce lading, or other document required by law or regulation in the importation, transportation, or exportation of any mercl or consigned by or to said grantor; to perform any act or of may be required by law or regulation in connection with suc	this date and in , endorse, sign, rtificate, bill of connection with handise shipped condition which	regulations, consignee 485, Tariff Act of 1930 entry of merchandise. Per CFR 19 Part 111.3	iven and accepted under applicable laws and s and owner's declarations provided for in a section ), as amended, or affidavits in connection with the 6 the importer waives their right to a direct invoice re collected by or through the forwarder.
to receive any merchandise deliverable to said grantor. To make endorsements on bills of lading conferring at entry and collect drawback, and to make, sign, declare, of statement, supplemental statement, schedule, supplemental	or swear to any	necessary or required b clearing, lading, unlad	iny document and to perform any act that may be y law or regulation in connection with the entering, ng, or operation of any vessel or other means of operated by said grantor.
certificate of delivery, certificate of manufacture, certificate and delivery, abstract of manufacture records, declaration of drawback entry, declaration of exporter on drawback entr affidavit or document which may be required by law or drawback purposes, regardless of whether such bill of statement, schedule, certificate, abstract, declaration, or ot document is intended for filing in said district or in any district.	of manufacture of proprietor on y, or any other regulation for lading, sworn her affidavit or	customs business, incluse section 514 of the Tari concerned or interest performed by an agent power and authority to done in the premises as hereby ratifying and co	act at the customhouses in said district any and all ding making, signing, and filing of protests under ff Act of 1930, in which said grantor is or may be ed and which may properly be transacted or and attorney, giving to said agent and attorney full do anything whatever requisite and necessary to be fully as said grantor could do if present and acting, onfirming all that the said agent and attorney shall f these presents; the foregoing power of attorney to
To sign, seal and deliver for and as the act of said g required by law or regulation in connection with the entry o imported merchandise or merchandise exported with or wi drawback, or in connection with the entry, clearance, ladin navigation of any vessel or other means of conveyance own by said grantor, and any and all bonds which	r withdrawal of thout benefit of ng, unlading or	remain in full force ar until notice of revoc by the District Directo of this power of attorn have any force or effect	d effect until <b><u>REVOKED</u></b> (month/day/year), or ation in writing is duly given to and received r of Customs of the district aforesaid. If the donor ey is a partnership, the said power shall in no case t after the expiration of 2 years from the date of its he District Director of Customs of the said district.
IN WITNESS WHEREOF, the said $\checkmark$			
(Print Full Name of has caused these presents to be sealed and signed: (Sig		of goods )	
(Capacity) ✓	(Sig	-	of goods or authorized representative) (Date) ✓
(Print description of the person that signed th	is document, i.e. O		(Today's Date)
WITNESS: (Signature of witness)			N/A (Corporate seal)*(Optional)
Pursuant to the Customs regulations 111.29(b), if you are the im taxes, or other debts owed to Customs) in the event that charges with a separate check made payable to "U.S. Customs and Borde	are not paid by the	broker. Therefore, if you	nake payment by check, Customs charges may be paid

THIRD PARTY BILLING WAIVER: Grantor hereby waives receipt of the Customs entry & invoices from the grantee and directs that copies of your bills for services and copies of Customs entries be transmitted to The MI Group, Inc. dba TheMIGroup.

Pursuant to CFR 111.24 – Records Confidential: This record referred to in this part and pertaining to the business of the clients serviced by the broker are to be considered confidential, and the broker must not disclose their contents or any information connected with the records to any persons other than those clients, their surety on a particular entry, and the Field Director, Office of International Trade, Regulatory Audit, the special agent in charge, the port director, or other duly accredited officers or agents of the United States, except on subpoena by a court of competent jurisdiction.

## SUPPLEMENTAL DECLARATION TO CF 3299 FOR UNACCOMPANIED ND HOUSEHOLD EFFECTS

#### OWNER OF HOUSEHOLD GOODS 1. (LAST NAME, FIRST AND MIDDLE)

2. DATE OF BIRTH:	3. CITIZEN OF:
4. PASSPORT NUMBER:	5. SOCIAL SECURITY NUMBER:
6. RESIDENT ALIEN NUMBER:	
7. U.S. ADDRESS:	8. FOREIGN ADDRESS;
9. REASON FOR MOVING:	
10. EMPLOYER:	11. POSITION WITH COMPANY:
<b>12. LENGTH OF EMPLOYMENT:</b>	13. NATURE OF BUSINESS:
14. NAME AND TELEPHONE NUMBER OF COMPANY	OFFICE FOR VERIFICATION OF ABOVE:
15. NAME AND ADDRESS OF FREIGHT FORWARDER	/PACKERS/SHIPPING AGENT;
16. SHIPPING ITINERARY:	
17. CERTIFICATION OF: (Check one) (A) AUTHO	RIZED AGENT (B) IMPORTER
18. SIGNATURE:	

COPY OF ORIGINAL U.S. CUSTOMS FORM I I R C 1 5 9 (386)